

You can create an account either before processing a gift or after you have given for the first time. To do so please use the email address you have given to us as your primary email address. If you have not previously given us a preferred email address please use the email address you want to be listed as your primary. If you are not sure which preferred email address you have given us, please contact us at 502.241.7111 before you create an account. You can speak with anyone who answers the phone. Let them know you need to check what email address we show as your preferred email address. If we do not show one for you we can enter it at that time.

Some important things to note. This is a new system and it processes differently than the old system. The new system automatically posts gifts to the person/church that is associated with the email used to create the account.

If you are a church paying the monthly tithes for your pastor, PLEASE create an account using his/her personal email address for tithes payments and create a separate account for any church giving. If you use your personal email address for either of these situations YOU will get the giving credit not your church or your pastor.

If you are a spouse, please create the account using your spouse's email address. If not, you will get the giving credit. The new system does not currently let us combine spouses for giving purposes.

To create an account before making a donation go to the following web address:

<https://www.aplos.com/aws/login>.

Below the log in with Google option you will see "New User?" Click on the "Create a Donor Account" option. Follow the on-screen instructions. Verify your email address from the welcome email you will receive and you should be ready to go. If you do not receive the welcome email, check your spam folder.

To create an account after making your first contribution click on the "Manage My Aplos Account" option in the upper right hand of the donation form. Click the "Create a Donor Account" and follow the same directions as above.

If you need/want help creating your new account I will be happy to walk through the setup with you. Call 502.241.7111 and ask for Debbie. I am typically available Mon – Thurs from 9:30 to 4:30 and am out for lunch from 1:00 – 2:00.

IMPORTANT!! Once you have everything set up in the new system and you have giving information in our old system you will need to delete your information from the old one. This will not happen automatically!

To do so use the following web address:

<https://secure.accessacs.com/access/memberlogin.aspx?sn=11302>